

Per Dr. Julie Dean Rosati, Designated Federal Officer for the Coastal Engineering Research Board.

On behalf of MG Scott A. Spellmon, President of the Coastal Engineering Research Board (CERB), I would like to notify you of the CERB Executive Session hosted by Oregon State University and the U.S. Army Engineer Research and Development Center/Coastal Hydraulics Laboratory. The meeting will be held at the Courtyard by Marriott Corvallis Hotel, 400 SW 1st Street, Corvallis, OR 97330 on 3-4 March 2020. The CERB is congressionally mandated to advise the Chief of Engineers on matters pertaining to coastal engineering research. A draft agenda is enclosed.

A block of rooms has been reserved at the Courtyard by Marriott Corvallis Hotel at a rate of \$96 per night. For reservations, call 541-753-0199, or to reserve online: <https://www.marriott.com/events/start.mi?id=1574805509646&key=GRP>

The group name is: Coastal Engineering Research Board.

Group Code: CERCERA

The cutoff date for accepting reservations is 14 February 2020.

If you plan to attend, please complete the enclosed registration form and e-mail to Ms. Tanita S. Warren at Tanita.S.Warren@usace.army.mil by 1 March 2020. There is no registration fee for a CERB meeting, but a mandatory cash payment for breaks and meals will be accepted during meeting registration Tuesday morning and/or Wednesday morning at the hotel or conference room. Any questions may be directed to Ms. Warren at 601-634-4933. **Please disseminate to any personnel that you feel should attend.**

I look forward to a very productive and enjoyable meeting.

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JULIE DEAN ROSATI, PhD
Designated Federal Officer