

Per Dr. Julie Dean Rosati, Lead Civil Works R&D Technical Director

On behalf of MG William "Butch" Graham Jr., I would like to notify you of the Board on Coastal Engineering Research (BCER) Executive Session to be held in Norfolk, VA at the Renaissance Portsmouth-Norfolk Waterfront Hotel, located at 425 Water St, Portsmouth, VA 23704 on 19-20 March 2024. Draft agenda attached

A room block has been arranged at the Renaissance Portsmouth-Norfolk Waterfront Hotel at a rate of \$107.00 per night. For reservations, please reserve online at:

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1707151975510&key=GRP&app=resvlink>

or by phone: 757-673-3000

Group Name: Board on Coastal Engineering Research Executive Session

The cutoff date for accepting reservations is **19 February 2024**, please make reservations as soon as possible.

There is no registration fee for this meeting, but a mandatory electronic or cash payment for breaks and meals will be accepted during meeting registration Monday evening and/or Tuesday morning.

If you intend to participate via Webex, please let Ms. Tanita Warren or Ms. Jennifer Ratliff know so we keep you alerted to agenda updates and share the calendar invitation.

Please fill out and return the attached registration no later than March 15, 2024. All attendees (virtual and in person) must register for this meeting.

Any questions may be directed to Ms. Warren at 601-634-4933 or Ms. Ratliff at 601-634-5507.

I look forward to a very productive and enjoyable meeting.

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JULIE DEAN ROSATI, PhD
Lead Civil Works R&D Technical Director